2016-2017 POLICY INTERNSHIPS

LOS ANGELES, SACRAMENTO, CHICAGO, SAN ANTONIO, WASHINGTON DC

Founded in 1968, the Mexican American Legal Defense and Educational Fund (MALDEF) is the nation's leading, nonprofit Latino civil rights organization. MALDEF is dedicated to protecting and promoting the civil rights of the more than 40 million Latinos living across the United States through advocacy, community education, and litigation. MALDEF currently focuses its efforts in the following program areas: education, employment, immigrants' rights, political access, and public resources equity.

DESCRIPTION: Policy interns perform research and draft memoranda, attend meetings and hearings, assess legislation and public policy initiatives, and provide support to the regional counsel and legislative staff attorney(s).

DURATION: Fall/Winter/Spring: 1 semester/quarter, 15 hours per week.

Summer: 10 weeks, 40 hours per week (Can vary depending on fellowship or work-study guidelines)

COMPENSATION: Generally not available. Interested applicants should apply for public interest fellowships or work study funds through their law school.

TO APPLY: Send cover letter, résumé, and 3 to 5 page writing sample by email to: **jobs@maldef.org** Please include the following in the subject line of your email: **Your Name – Location Term Policy Internship**

(Examples: Juana Cortez – LA Summer 2017 Policy Internship, James Brown – CHI Spring 2017 Policy Internship, John Smith – SA Fall 2016 Policy Internship, Chris Lee – DC Winter 2016 Policy Internship)

Attachments should be in .doc, docx, .rtf, .txt or .pdf format

A separate internship application package is required for each office for which you wish to be considered.

Incomplete applications will not be considered.

DEADLINE: Summer internship applicants must submit materials by no later than **March 1, 2017**. Internships filled on a rolling basis. Early applicants receive first consideration. A limited number of positions are available.

MALDEF is an Equal Opportunity Employer.

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